

## **WALK-IN POLICY**

Walk in hour allows parents to bring their acutely sick child over to the office right away to be seen and treated quickly.

## **Intended Use of Walk- In Appointments**

Walk-in hours are available for children who have become suddenly ill over night with symptoms causing pain or discomfort [ex; fever, sore throat, ear pain] or with symptoms have worsened overnight and are causing pain or discomfort.

There are a limited number of these walk-in appointments available each morning before our regularly scheduled patients. Should there be an excess of patients that need to be seen, CCP reserves the right to ask patients to return for a sick appointment later in the day.

## **Acute (Sick) Appointments**

Walk-in hours should not be used if your child has had symptoms that have been present for several days, or if you child has several unrelated complaints [ex: diaper rash, runny nose, and a pimple on the ear] that will take a longer time to review.

These spaces are also not meant if you are heading out of town and want your child seen before you leave or if your work schedule is hectic and you want your child seen first thing in the morning because it is convenient for you.

In these cases, please contact the office and schedule an acute (sick) appointment.

If you arrive during walk-in hour for appointments that do not meet the above walk-in guidelines, Center City Pediatrics reserves the right to schedule an appointment later in the day.

**REVISED: 12/1/14**