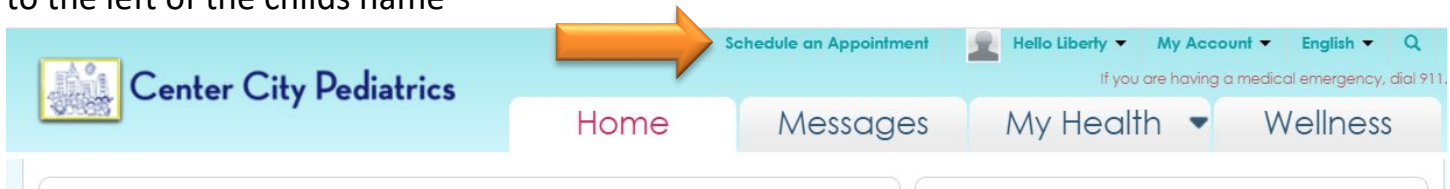


Instructions for PROXY (parent/caregiver) sending appointment request:

- 1) Login to your FMH account
- 2) Click on the proxy's name (this will be the default view as the parent has the authorization of the child's account until the age of 18) at the top and choose the child whose records you wish to view



- 3) Once you complete step 2, you are going to click the Schedule an Appointment button to the left of the child's name



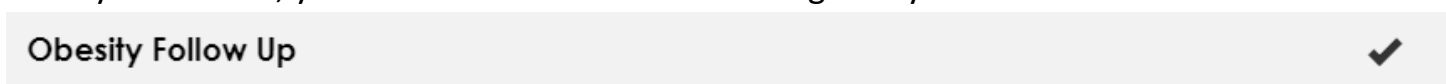
- 4) Next a box will populate, which looks like this:

A screenshot of the 'Schedule an Appointment' form. At the top, it says 'Schedule an Appointment' with a close button. Below that is a red warning box: 'If this is an emergency, please call 911' with a 'Dismiss' button. The form shows 'Organization: Center City Pediatrics'. Under 'Choose an appointment type', there is a list of options: 'ADHD Follow Up', 'Asthma Follow Up', 'Obesity Follow Up', and 'Well Visit / Routine Child'. Each option has a small checkmark to its right.

- 5) Choose an appointment type, there are 4 listed:

- ADHD Follow Up
- Asthma Follow Up
- Obesity Follow Up
- Well Visit / Routine Child

- 6) Once you select it, you will see a check mark to the right of your selection like this:



- 7) Next click CONTINUE on the bottom right

Center City Pediatrics

Continue





- 8) A list of providers names and their profile picture populates:
(only the providers the patient has seen in the past will populate, if you want to see a provider not listed on this screen, please call the office)

Schedule an Appointment ✕

! If this is an emergency, please call 911 Dismiss


Organization **Center City Pediatrics** Appointment Type **Obesity Follow Up**

Choose a provider

-  **Dr. Chung Chiang, DO**
Pediatrics
-  **Dr. Craig Barkan, MD**
Pediatrics
-  **Dr. Cynthia C Warren, MD**
Pediatrics
-  **Dr. Eric D Berger, MD**
Pediatrics

Back Continue

- 9) Click on the provider you wish to schedule the appointment with
10) Another check mark on your selection will appear to the right

 **Dr. Craig Barkan, MD**
Pediatrics ✓

- 11) Click continue on the bottom right

Continue


- 12) Next you will see the locations to choose from

Center City Pediatrics



Schedule an Appointment



 If this is an emergency, please call 911

[Dismiss](#)

Organization **Center City Pediatrics**

Appointment Type **Obesity Follow Up**



Dr. Craig Barkan, MD

Pediatrics

Location preference (you may choose more than one)

CCP Bala

33 Rockhill Rd Suite 170
Bala Cynwyd, Pennsylvania 190042051

[\(610\) 237-9000](tel:(610)237-9000)



[Get Directions](#)

Center City Pediatrics

1740 South Street
Suite 301
Philadelphia, Pennsylvania 19146

[\(215\) 735-5600](tel:(215)735-5600)



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