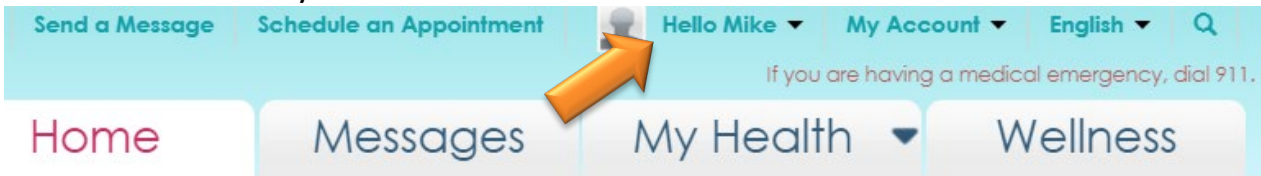


Instructions for PROXY (parent/caregiver) viewing a minor child's records:

- 1) Login to your FMH account
- 2) Click on the proxy's name (this will be the default view as the parent has the authorization of the child's account until the age of 18) at the top and choose the child whose records you wish to view



- 3) On the bottom right of this child's home screen, you will see a section that says "Billing" under the recent activity section

| Billing | | |
|------------------------|------------|-------------------------|
| Billing Group | Amount Due | |
| Center City Pediatrics | N/A | Details |

- 4) If the Details button is greyed out, there is no current balance
 - a bill will only generate every 28 days, however, if a payment is made during that time, the balance will be updated every night automatically
- 5) If the Details button is in black font, you can click on it and it will redirect you to another page called paymydoctor.com (it is a single sign on so no account is needed)
- 6) Paymydoctor.com will allow the parent/guardian to:
 - ✓ View and print previous 12 months of rolling statements

You can select which statements to pay during the next step.

| Previous Statements | | |
|--|---------------------------------------|---|
| Name | Amount Due | Statement Details* |
| JOHN F GRZADZIELEWSKI | \$3,576.15 | View More PDF |
| JOHN F GRZADZIELEWSKI | \$3,417.59 | View More PDF |
| JOHN F GRZADZIELEWSKI | \$3,417.59 | Close PDF |
| * STATEMENT DETAILS FOR STATEMENT ISSUED BY ** ON P/R \$3,417.59 | | |
| Statement Dates | Apr 26, 2009 View PDF | Mar 29, 2009 View PDF |
| | Mar 01, 2009 View PDF | |
| JOHN F GRZADZIELEWSKI | \$3,251.35 | View More PDF |
| JOHN F GRZADZIELEWSKI | \$4,043.09 | View More PDF |

- ✓ View and print previous 12 months of rolling payments

Showing 1 - 5 of 27 [Show 5](#)

| Recent Payments | | | | |
|-------------------------------------|----------------|----------------------|----------------------|---------------------------|
| Date Paid | Amount Paid | Payment Method | Receipt Id | Payment Details* |
| Sep 26, 2013 | \$10.00 | Online | 1876470 | View More |
| Sep 18, 2013 | \$1.00 | Online | 1870407 | |
| Sep 18, 2013 | \$1.00 | Online | 1870404 | |
| Sep 18, 2013 | \$10.00 | Online | 1876463 | |
| STATEMENTS INCLUDED IN THIS PAYMENT | | | | |
| Statement Date | Payment | Name | Provider Name | View PDF |
| Apr 25, 2013 | \$10.00 | MADONIA INCORPORATED | | View PDF |
| Sep 18, 2013 | \$10.00 | Online | 1870402 | View More |

First Next Prev Last Showing 1 - 5 of 195 [Show 5](#)

* You can view your statement as a PDF by downloading the Adobe Acrobat Reader here.